



MEMBER PROFESSIONAL DEVELOPMENT SCHOLARSHIP APPLICATION

Full Name:

Organization:

Job Title:

Address:

Email:

Phone:

Please list any SEANO board or committee positions that you have held during your membership:

Scholarship Amount Requested:

Describe how the funds will be used:

Describe how this item or training will help you in your professional development:

Member Join Date:

Reviewed by Board:

Application Results: Approve Denied

Reason for Denial:

Due Diligence Received:

Date Scholarship Paid:

SEANO PROFESSIONAL DEVELOPMENT SCHOLARSHIP

The Special Events Association of Northwest Ohio is offering \$500 in scholarship funding to current chapter members to aid in their professional development in the field of special events. Applications will be accepted for personal training and development classes, materials or computer software expenses that are not covered by your current employer. Scholarships are paid on a reimbursement format. Members will be required to pay for the training classes or materials up front. Funds will be issued to the member once verification of payment has been received by the SEANO Treasurer. Members can be preapproved for a scholarship but funds will not be distributed until the due diligence has been received. A maximum of \$500 will be issued annually. Once all of the funds have been distributed, scholarship applications will be suspended until the next chapter year. Filling out a scholarship application does not guarantee approval. Applications will be reviewed and approved by the sitting board members in the order they are received. Our goal is to aid as many members as possible. If you have received scholarship funding in the past 12 month cycle your application may be delayed to give other members an opportunity to apply.

REQUIREMENTS AND RESTRICTIONS

1. Applicants must be a SEANO member for at least 1 year before they are eligible for scholarship funding.
2. Applicants must be a member in good standing with a minimum attendance of eight meetings during the chapter year. A chapter year runs from August to June.
3. Serving board members are not eligible for scholarship funds while they hold a board position.
4. Participation in the group, including past board service, will affect your consideration for scholarship approval.
5. A copy of the receipt for your item, training class or software must be provided to the SEANO Treasurer before payment will be issued to the member.
6. Scholarship funding may be revoked if the committee determines that items purchased with scholarship funds were not used for their intended purpose, returned for a cash refund or given to a non SEANO member. Funding that has been revoked must be repaid to SEANO within 30 days of the revocation notice.
7. Scholarship recipients may be asked to share information with the membership about how they benefited from the training paid for by scholarship funds.